

Privacy Policy for Third Parties

Day Plus (Thailand) Co., Ltd.

Company Intent :

Day Plus (Thailand) Co., Ltd. realizes the importance of personal data protection. and have supervision and management of personal information to be consistent with the personal data protection and related laws according to the Personal Data Protection Act B.E. 2019

Definition :

Personal data means information about an individual by which an individual can be identified. directly or indirectly, but does not include information of the deceased in particular

Personal Data Subject means a natural person Personal Data Owner who is a business partner or customer of the company or means a natural person who is a representative, representative or attorney of a business partner or customer who is a legal entity or any other natural person who has debts with the company. or is related to the company

Personal Data Controller means Day Plus (Thailand) Co., Ltd.

Personal Data Processor means third parties or juristic persons which operates on collection, use or disclosure of personal data in accordance with the Company's instructions.

Personal Data Protection Officer means person responsible for maintaining all personal data within the organization whether it is internal or external data.

Personal Data for Third Parties We Collect

: Personal information that comes to contact the event storage as follows

1. Name-surname and information as specified in the ID card and passport, Copy of ID card or ID card number s
2. Contact information such as address, telephone number, Line ID, social media contact channels, workplace
3. Position, agency or organization
4. Information about the use of electronic systems such as email, IP address, type of browser and conversation history in various applications, etc.
5. Information you provide when you contact or participating in any activities with the company such as submitting application documents, etc.

: Origin of personal information

The Company may obtain personal information of the personal data subject from 3 channels as follows:

1. The company receives personal information from the personal information owner directly.
2. It is personal data arising from work under contract with the company.
3. The Company obtains the personal information of the personal data subject from other sources. such as business partners or customers who are legal entities, etc.

: Purposes for collecting or using personal data l.

- 1.For the benefit the company's operations such as procurement, contracting, financial transactions, carry out company activities job interview various coordination
- 2.To comply with laws such as civil and commercial laws, traffic law, labor protection law, Occupational Safety, Health and Work Environment Laws, Social Security Law, etc.
3. To establish legal claims

: Disclosure of personal information

The company will disclose according to the stated purpose. However, for the benefit the company's business operations and providing services to the data subject. The Company may have a need to disclose personal information. to affiliated companies or other persons both domestically and internationally involved in carrying out necessary activities

: Collection and duration of collection of personal data

The controller collects personal data of the personal data subject as follows:

1. Storage characteristics
 - Document files on the computer (Soft Copy)
 - Document (Hard Copy)
2. Storage location
 - Soft Copy stored in the Server, stored in the Computer, stored in the External Hard Disk by the company has provided a hierarchy of persons who have the right to access personal information. and must have a password only
 - Hard Copy. storage area of each department and lock it with keys. The key keep by head of department
3. Storage period as follows
 - 3.1 Information that is completed at one time, such as information in a job application, etc., the company will store for a period of 30 days from the date the company receives the information or in the case of company security. The company will verify the identity ID card of the visitor and will deliver it back immediately upon completion of the inspection, etc.
 - 3.2 Information used throughout the period of being a partner or customer, such as an ID card of an authorized director of a business partner or a customer who has a corporate status, etc., will be kept for the period specified by law.
 - 3.3 Information that is required by law to continue to be collected after the termination of the contract with the Personal Data Subject, such as the Personal Data Owner's internet usage data. Information about accounts and taxes, etc., the company will collect for a period of time specified by law.
4. After the storage period the company will destroy that personal information. to be completed within 30 days from the end of the storage period by the following methods
 - 4.1 If it is a document file the company will delete the information from the computer system.
 - 4.2 If it is a document will be destroyed by the shredder

In the event that the retention period of personal data cannot be clearly specified, the Company will keep the information in accordance with the expected standard duration of collection (e.g., the general legal age of up to 10 years).

: Security measures

The Company has established appropriate measures, and strict in maintaining security to prevent the loss, access, destruction, use, alteration, alteration or the use of personal information without the right or unlawful

However, the data owner should verify the profile information, and delete the identity document including any other documents that contain sensitive information such as religion, ethnicity or health information. Leave information used in business dealings.

: Data Subject Rights

1. Right to withdraw consent to collection Use or disclose personal information only if the company has asked for the consent of the owner of the personal information.

2. The right to request viewing of personal data and request a copy of personal data or disclose the acquisition of such personal data that they have not given their consent to

3. The right to obtain personal information Request to send or transfer personal information to another company or request personal information sent or transferred by the company

4. The right to object to the collection, use or disclosure of personal data that the company has collected without obtaining the consent of the personal data subject as required by law.

5. The right to request the company to delete or destroy or make personal information non-identifiable to the person who owns the personal information. Only in the event that personal data is no longer necessary or the owner of the personal data withdraws his consent or the owner of the personal data exercises the right to object under Clause 4.

6. The right to request the suspension of the use of personal data in the event that personal data is in the process of checking to be accurate and up-to-date complete and does not cause misunderstandings or no need for storage or is in the process of proving as required by law

7. The right to request correction of personal data to be accurate, current, complete and without causing misunderstandings.

The details of the exercise of rights of each type of personal data subject can be found in the request form that the Company has prepared and kept at the Company's administrative department.

The subject of personal data may be required to pay for the performance of the above rights, as determined by the Company to be considered and notify the result of consideration according to the request of the personal data owner within 30 days from the date the company receives such request

: Changes to Privacy Policy

The Company will regularly review the Personal Data Protection Policy to be consistent with the relevant practices and laws and regulations. If there is a change in the Personal Data Protection Policy, the Company will notify the Personal Data Owner via email as soon as possible.

: Contact us

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(Mr. Hanji Ikeda)

Managing Director